

NOTICE

Highlands School Board Policy allows individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
NOVEMBER 20, 2017**

AGENDA

FLAG SALUTE

ROLL CALL 8 Members present. Mr. Kerry Myers was absent.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED,
UNLESS OTHERWISE NOTED.**

APPROVAL OF MINUTES

Recommend approving the minutes of the October 9, 2017 Special School Board Meeting and October 16, 2017 Regular School Board Meeting.

SECRETARY'S REPORT

SUPERINTENDENT'S REPORT

STUDENT REPRESENTATIVE'S REPORT

COMMUNITY OUTREACH

AGENDA ITEMS

CAFETERIA – Mrs. Wisner, Mr. Hanford

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

November to be paid \$ 104,499.23

STUDENT ACTIVITIES – Mr. Mundy, Mrs. Wisner

Recommend approving the Student Activities Fund Financial Report for October 2017, as submitted.

INSTRUCTION – Mrs. Thimons, Mr. Hanford

Report.

TRANSPORTATION – Mr. Hanford, Mrs. Thimons

Report.

BUILDINGS & GROUNDS – Mr. Cohen, Mr. Mundy

Recommend approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

ADDENDUM

Recommend approving:

- Emmocon Corporation for General Construction,
- Shipley Brothers Construction, Inc. for Plumbing Construction,
- Reno Brothers, Inc. for HVAC Construction and
- Union Electric Construction, LLC for Electrical Construction

as lowest responsible bidders for elevator project for Grandview Upper Elementary School, as presented in the Summary of Bids opened October 26, 2017. Architect and Solicitor authorized to proceed with necessary documents.

PERSONNEL – Mr. Masarik, Mrs. Wisner

Recommend approving, with regret, the retirement of the following professional employee:

- A. Tigano, Patricia
Guidance Counselor
Highlands Middle School
Effective: January 23, 2018

Recommend ratifying the hiring of the following classified employees:

- A. Glesk, Karianne - RATIFY
Personal Aide
Fawn Primary Center
Effective: November 6, 2017
- B. Wiley, Sandra - RATIFY
Personal Aide
Fairmount Primary Center
Effective: November 6, 2017
- C. Smith, Donna - RATIFY
Custodian II
Highlands Middle School
Hours: 3 pm – 10 pm
Job # 2-7-01-29/5
Effective: October 31, 2017

Recommend approving the following intermittent FMLA request:

- A. Employee #3092
October 2, 2017 – October 2, 2018
Not to exceed 12 weeks
Per the terms of FMLA

Recommend approving the 2017-2018 Substitute Custodian Call List, as submitted, per Board Policy #305, #314, Act 34, Act 151 and FBI Criminal Record Check.

[SEE SUBSTITUTE CALL LIST ON HIGHLIGHTS PAGE]

Recommend approving Michele Bloch as School Board Secretary at a yearly stipend of \$10,000 retroactive from June 2017.

Recommend approving a one-year contract for professional substitute services between Precision HR Solutions, Inc. and Highlands School District, as submitted.

Recommend approving, with regret, the retirement of the following classified employees:

- A. Davis, Nancy
Secretary
Grandview Upper Elementary School
Effective: January 4, 2018
- B. Artman, Darlene - RATIFY
Cook
Highlands High School
Effective: November 15, 2017

ADDENDUM

Ratify Memorandum of Agreement between Highlands School District and Highlands Education Association regarding Behavior Specialists, effective July 1, 2017 through June 30, 2021, as presented. Administration and Solicitor authorized to finalize written Agreement.

FINANCE/TAX – Mr. Miles, Mr. Myers

Recommend approving Tax Refunds, as submitted.

November to be paid	\$ 1,093.89
---------------------	-------------

Recommend approving payment of General Fund Bills, as submitted.

October to be ratified	\$ 216,848.03
November to be paid	<u>\$ 624,115.91</u>
	\$ 840,963.94

Recommend approving the following as recognized booster organizations and groups for the 2017-2018 school year, per Board Policy # 915:

- Fairmount PTO
- Highlands Lady Rams Basketball Boosters

Recommend approving the Resolution for Small Games of Chance for the Highlands Lady Rams Basketball Boosters, as submitted.

Recommend approving the agreement between Epic Communications and Highlands School District for E-Rate Year 21 (2018-2019), as submitted.

SECURITY & SAFETY – Mr. Myers, Mr. Cohen

Report.

FORBES ROAD CTC – Mr. Mundy, Mr. Cohen

Report.

PSBA/NSBA – Mrs. Wisner

Report

AIU 3 REPORT – Mrs. Beale

Report.

POLICY – Mrs. Wisner, Mr. Masarik

Recommend approving the second and final reading of the following Board Policies:

[SEE POLICIES ON HIGHLIGHTS PAGE]

- | | | |
|----|------------------------|--|
| A. | No. 103 Vol. IV 2017 | Nondiscrimination in School and Classroom Practices |
| B. | No. 103.1 Vol. IV 2017 | Nondiscrimination – Qualified Students with Disabilities |
| C. | No. 104 Vol. IV 2017 | Nondiscrimination in Employment Practices |
| D. | No. 150 Vol. IV 2017 | Title I – Comparability of Services |
| E. | No. 819 Vol. IV 2017 | Suicide Awareness, Prevention and Response |

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for October 2017, as submitted.

Recommend approving, with regret, the resignation of Brett Burger as the Head Varsity Baseball Coach for the 2017-2018 school year, effective October 24, 2017.

Recommend approving, with regret, the resignation of Brian Burger as the Assistant Varsity Baseball Coach for the 2017-2018 school year, effective October 24, 2017.

Recommend approving the hiring of Domenick Girardi as Varsity Football Head Coach for the 2018-2019 school year.

Recommend approving the hiring of the following athletic personnel for the 2017-2018 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Schaetzle, Thurman	Volunteer Assistant Basketball Coach
Branch, Kaison	Volunteer Assistant Basketball Coach

MISCELLANEOUS

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles.

Superintendent Dr. Michael Bjalobok, Board Secretary Jon Rupert, Board Secretary Michele Bloch.

District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.